

**PROCEEDINGS OF THE PRE-BID MEETING HELD ON 25.11.2019 AT 3.30 PM IN THE
CONFERENCE HALL OF OSACS TOWARDS TENDER FOR PRINT & SUPPLY OF
DIFFERENT IEC MATERIALS 2019-20 TO OSACS.**

Members Present:

1. Dr. Rama Chandra Rout, A.P.D.
2. Smt. Ranjita Behera, Financial Advisor -cum- Jt. Director (IEC) I/C
3. Sri Suwendu Kumar Pattnaik, Establishment Officer
4. Sri Baikuntha Nath Pradhan, Procurement Officer
5. Smt. Smruti Sagarika Kanungo, Asst. Director (Doc. & Pub.)

In response to tender advertisement 4679 dated 16.11.2019 published in the news papers of "The Sambad", "The Nitidina" & "The New Indian Express" and hosted in the website of www.osacs.nic.in towards "Tender for print & Supply of different IEC Materials 2019-20 to OSACS". As per the schedule of advertisement the pre-bid meeting for the tender held on 25.11.2019 at 3.30 P.M in the conference hall of OSACS. Three numbers of prospective bidders/agencies namely M/s. Ad Scan, BBSR, M/s. Space Setter Press & Publicity Pvt. Ltd. BBSR & M/s. DATA FORMS, CTC participated in the Pre-bid meeting. Their attendance has been taken in the tender opening register. After detail discussion the following decisions are taken:


1. The specification and requirement for different IEC printing materials 2019-20 as per **Annexure-I** are divided in to two packages i.e. **Package-I** for different Booklets & **Package-II** for Leaflet, Boucher.
2. The specification of the following items are changed as follows;

Sl. No.	Name of the item	Decision taken in pre-bid meeting	Qty.
1	General Information Booklet (Know AIDS for NO AIDS)	The materials should be printed in 130 GSM art paper instead of 170 GSM	35000
2	Suchanar Gantaghar Booklet	The Booklet should be 16 sheet (32 pages) instead of 15 sheet (30 pages)	20000
3	Syphilis Training Booklet	The cover pages should be printed in 210 GSM art Glossy paper instead of 220 GSM art matt paper & Inner paper should be 90 GSM art glossy paper instead of matt paper.	5000
4	Service delivery units of OSACS Leaflet (colour)	The Leaflet should be read as "Service delivery units of OSACS Leaflet". Printing should be done at Bicolour printing instead of single colour.	30000
5	HIV / AIDS Leaflet (colour)	The Leaflet should be read as "HIV / AIDS Leaflet". Printing should be done at Bicolour printing instead of single colour.	22000
6	ART Adherence Leaflet (colour)	The Leaflet should be read as "ART Adherence Leaflet". Printing should be done at Bicolour printing instead of single colour.	20000



3. Sl. No. 11 "Planner for the year 2020" will not be printed at present.
4. The amended Annexure-I for "specification & requirement of different IEC materials" & Annexure-II "price Bid" are enclosed herewith as **Annexure-I(A)** & **Annexure-II(A)** respectively.
5. According to above decision, bidders have to submit their Bids; otherwise the bid will be rejected.

Accordingly the prospective Bidders will quote for all the packages. The meeting ended with vote of thanks.


AD (D&P)


Procurement Officer


Establishment Officer


Financial Advisor


Additional Project Director

Annexure-I(A)

Specification and requirement for different IEC printing materials 2019-20 (Booklets)

(Package – I)

Sl. NO	Item Name	Brief Specifications	Required Quantity
1	General information Booklet (Hindi-5000, English-10000 & Odia-20000) (Know AIDS For No AIDS)	Size- 1/8 th Demy, 130 GSM art paper with multi-colour both side printing, 24 pages including cover pages. Binding Center stitch with cooper pin. Printing should be done in Oriya, Hindi & English Language. Pack size should be 500 pcs. with paper/ploy cover in such a way that it will be free from dust and moisture.	35000
2	Suchanar Gantaghar Booklet	One booklet having 1/8 th demy size in 130 GSM art paper having 16 sheets (32 pages) including cover pages with Multi-colour both side printing, Language of printing in Odia both front and back cover will be laminated. Binding Center stitch with cooper pin.	20000
3	PPTCT Booklet	Size- 1/8 th Demy, 130 GSM art paper with multi-colour both side printing, 20 pages including cover pages. Printing should be done in Oriya Language. Binding Center stitch with cooper pin. Pack size should be 250 pcs. with paper/ploy cover in such a way that it will be free from dust and moisture.	3000
4	Agaku pada badhantu Booklet	Size: - 1/16 th demy 90 GSM sinar/JK art paper both cover and inner with Multi-colour both side printing. Language of printing in Odia. Total pages of the booklet including cover page is 20. Binding Center stitch with cooper pin. Each pack should contain 100 booklets, which should be packed in cartoon/poly bag containing maximum 1000 nos. in each cartoon/poly bag.	8000
5	Social Security Scheme Booklet	Size:- 1/8 th demy. 90 GSM sinar/JK art paper both cover and inner with Multi-colour both side printing. Language of printing in Odia. Binding Center stitch with cooper pin. The booklet contains 20 pages including cover page. Each pack should contain 100 booklets, which should be packed in cartoon/poly bag containing maximum 1000 nos. in each cartoon/poly bag.	2000
6	Syphilis Training Booklet	1/8 th demy size booklet having 56 numbers of pages including cover pages. Booklet contains 52 numbers of inner pages should be 90 GSM sinar/JK art glossy paper both side offset multi colour printing, 4numbers of cover pages should be of 210 GSM sinar / JK art glossy paper both side multi colour printing with matt lamination. The language of printing should be English. Binding Center stitch with cooper pin. Pack size should be 100 pcs. with paper/ploy cover in such a way that it will be free from dust and moisture.	5000



Annexure-I(A)

Specification and requirement for different IEC printing materials 2019-20 (Leaflet & Boucher)

(Package – II)

Sl. NO	Item Name	Brief Specifications	Required Quantity
1	Service delivery units of OSACS leaflet	1/4 th demy size, 90 GSM art glossy paper, both side bicolour printing, language of printing in Oriya. Packing should be done on the basis of 1000 leaflets in a packet with paper/ploy cover in such a way that it will be free from dust and moisture	30000
2	HIV/AIDS Act Leaflet	1/4 th demy size, 90 GSM art glossy paper, both side bicolour printing, language of printing in Oriya. Packing should be done on the basis of 1000 leaflets in a packet with paper/ploy cover in such a way that it will be free from dust and moisture	22000
3	ART Adherence Leaflet	1/4 th demy size, 90 GSM art glossy paper, both side bicolour printing, language of printing in Oriya. Packing should be done on the basis of 1000 leaflets in a packet with paper/ploy cover in such a way that it will be free from dust and moisture	20000
4	Jibanathile Sabukichi (Boucher)	A4 size, 90 GSM sinar/JK art paper with multi-colour both side printing, language of printing in Odia. The Boucher will be make three equal fold. Packing should be done 1000 Boucher with paper/ploy cover in such a way that it will be free from dust and moisture.	10000



Annexure-II (A)

Format for Price Bid for IEC Printing Materials 2019-20 (Booklets)

Package-I

Sl. No.	Item Name	Quantity	Unit Rate (Rs.)	Total Price (Rs.)	Taxes
1	General information Booklet (Hindi-5000, English-10000 & Odia-20000) (Know AIDS For No AIDS)	35000			
2	Suchanar Gantaghar Booklet	20000			
3	PPTCT Booklet	3000			
4	Agaku pada badhantu Booklet	8000			
5	Social Security Scheme Booklet	2000			
6	Syphilis Training Booklet	5000			
Total package price for the above Booklets (Rs.)					

In words _____ (excluding taxes)

Date:

Place:

Signature of the Bidder

Name & Business address:

- In case of discrepancy between Unit price and total price, unit price shall prevail:
- We agree to supply the above items in accordance with the specification for a total cost as mentioned above within a period of 30 days from the receipt of approved final proof for printing.



Annexure-II (A)

Format for Price Bid for IEC Printing Materials 2019-20 (Leaflet & Boucher)

Package-II

Sl. No.	Item Name	Quantity	Unit Rate (Rs.)	Total Price (Rs.)	Taxes
1	Service delivery units of OSACS leaflet	30000			
2	HIV/AIDS Act Leaflet	22000			
3	ART Adherence Leaflet	20000			
4	Jibanathile Sabukichi (Boucher)	10000			
Total Package price for the above Leaflets & Boucher (Rs.)					

In words _____ (excluding taxes)

Date:

Place:

Signature of the Bidder

Name & Business address:

- In case of discrepancy between Unit price and total price, unit price shall prevail:
- We agree to supply the above items in accordance with the specification for a total cost as mentioned above within a period of 30 days from the receipt of approved final proof for printing.