

NOTICE INVITING EXPRESSION OF INTEREST

Orissa State AIDS Control Society (OSACS) invites Expression of Interest from the registered experienced and reputed Agencies having expertise in the field of documentation and publication of Journals & bulletins along with conceptualization, designing, editing & printing of the News Letter for OSACS in English language. The interested agencies having high editorial skills, capability of designing and publication of bulletin and experience in evaluating HIV project/ Health project may submit their proposal super-scribing as "EoI for News Letter of OSACS" to the undersigned through speed post / Registered Post / courier services only which should reach on or before 2.00 P.M of 21/09 2017 positively. The detailed Terms of Reference (ToR) are available in the websites i.e. www.osacs.nic.in & www.orissa.gov.in, which may be downloaded for use. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.


Project Director 21/9/17

Orissa State AIDS Control Society,
(Department of Health & Family Welfare), Govt. of Odisha,
2nd Floor, Oil Orissa Building, F-Nayapalli, Bhubaneswar-12

Tender Terms and Conditions

1. The firm shall submit Earnest Money Deposit (EMD) of Rs. 2000/- (Two thousand) only in the shape of Account Payee Demand Draft / Pay Order in favour of “ **Orissa State AIDS Control Society**” payable at **Bhubaneswar**, which is refundable without any interest after completion of work of the whole year. This EMD may be treated as performance Security.
2. The firm must submit the self attested photocopy of GST Registration Certificate and self attested photocopy valid PAN Card.
3. The rate should be quoted inclusive of all like lay out designing, Scanning of supplied photographs, Placing of photographs, data entry, editing, printing , supply of proof copy and final printing with binding or Stapling excluding taxes.
4. After completion of total work the final printing copies of the News Letters should be delivered by packing of 100 pices News Letters in each pack and total 10 numbers of packets at Orissa State AIDS Control Society (OSACS) excluding taxes.
5. The representative of the firm may be present during opening of quotations scheduled date and time i.e; 11.00 A.M. of 22 / 09 / 2017 at Orissa State AIDS Control Society (OSACS), 2nd Floor Oil Orissa Building, F – Nayapalli, Bhubaneswar – 751012.
6. In whole year total 2000 (Two thousand) numbers of News Letters will be printed i.e; in each phase 1000 copies.
7. Each News Letter will be 8” X10.5” size & contains 12 pages (including cover page) of **130 GSM Art-Glossy** papers with multicolor fabrication and crease at center stitch.
8. The details of the contains will be handed over at the time of issuing order and the firm has to complete the work within 10 days from the date of receiving of the approved final printing proof, otherwise Liquidated Damages shall be imposed @ **0.5%** per week or part thereof subject to a maximum of **10%** of order value which will be deducted from the billed amount.
9. The final payment will be released after getting satisfactory testing report from Expert Testing Laboratory. Maximum Standard Deviation Tolerance is allowed as per rule is +/- 2.5 percent on GSM of the paper. If the testing report shows any discrepancy more than allowed Standard Deviation Tolerance limit of minus side related to GSM then the total printing materials will

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(Department of Health & Family Welfare), Government of Orissa

be replaced by the firm at own cost and must be supplied within the stipulated time mentioned by authority during that period.

10. The undersigned shall have the right of rejecting all or any of the quotation without assigning any reasons thereof.
11. Any legal dispute arising out of this is subject to Bhubaneswar jurisdiction only.


27/9/12
Project Director